



## Director of Education

### **Overview:**

The Powerhouse is Southwest Colorado's STEAM engine, empowering curious young learners through interactive experiences, discovery, and play. Launched as the Children's Museum of Durango in 1994 in a small attic space above the Durango Arts Center, the museum expanded to its current riverfront location and has welcomed over 250,000 visitors since its opening in 2011.

**Job Title:** Director of Education

**Reports To:** Executive Director

**Hours and Term:** Full-time Exempt

**Start Date:** Fall 2024

**Compensation:** \$62,000 - \$68,000

**Travel:** Less than 10%

**Benefits:** Flexible PTO, SIMPLE IRA with 3% employer match, monthly phone reimbursement

### **Roles and Responsibilities:**

Reporting to the Executive Director, the Director of Education serves as a member of the Powerhouse leadership team. This person has responsibility for leading the education team, working with staff and constituents to communicate and deliver a vision for impactful STEAM education across age levels, building and stewarding relationships with education partners, managing a \$650,000 annual budget, and working with fellow Directors to secure grants and sponsorships to support education programs.

The Director of Education is responsible for the overall administration of The Powerhouse's education programs and services. This position provides the vision, strategic direction, and leadership to ensure that all programs align with and support the museum's mission and values, are coordinated and communicated internally and externally, and meet institutional goals and budgets. As a member of the Powerhouse's leadership team, the Director of Education contributes to institution-wide planning, goal setting, and policy.

### **Department Leadership**

- Develop and manage annual department goals and objectives, program schedules, and budget
- Hire and manage education team members
- Ensure excellence, effectiveness, and efficiency of program operations

### **Program Design, Management, and Evaluation**

- Implement best practices in informal education, STEAM learning, and museum programs
- Work with education staff to develop standards-informed lesson plans and units to support field trips, gallery presentations, enrichment programs, and school-based programs
- Develop programming designed to engage underserved populations, including incorporation of Native Ways of Knowing and populations underrepresented in STEAM fields
- Provide training and coaching to educators, museum staff, interns, and volunteers
- Lead ongoing evaluation and improvement of programs through formal evaluation measures
- Track program participation and impact metrics for reporting and program evaluation

### **Partnerships and Community Awareness**

- Build and maintain relationships with educational partners and peers, including district superintendents, school principals, higher education partners, community organizations, and fellow museums
- Participate actively in community and professional networks to maintain relationships, build awareness of the museum, inform best practices, and explore opportunities for collaboration
- Promote education programs and showcase department accomplishments by working with marketing and communication staff and representing the museum at community events

### **Fundraising**

- Develop project plans and funding proposals in response to foundation and government funding opportunities
- Assist in cultivating relationships with individual and business donors and education program sponsors
- Maintain positive relationships with foundation program officers for education-focused funders
- Hold primary responsibility for complying with grant deliverables and reporting requirements

### **Program Delivery**

- Negotiate and approve program service contracts
- Model effective instructional practices
- Communicate and maintain high expectations for student behavior
- Assist in program delivery as needed
- Incorporate community volunteers to support education programs

### **Strategic Initiatives**

- In collaboration with leadership staff, identify and assess future programming opportunities aligned with strategic plan goals
- Work with the Executive Director on the design and completion of a major renovation of the Carlton Family Science Education Center
- Plan for on- and off-site classroom and educational spaces to support program needs
- Participate in the Museum Master Planning Task Force to inform the design of exhibits and learning experiences

### **Requirements:**

- A graduate degree in science or education is preferred. Candidates with Bachelor's degrees or other educational credentials alongside significant relevant experience will be considered.
- Candidates must be committed to informal learning and the role museums play in enriching children's lives.
- Willingness to periodically transport students in a 12-passenger van
- Possession of a valid driver's license and clean driving record and ability to pass a background check
- Demonstrated management and team leadership capabilities
- Excellent presentation, writing, computer, interpersonal, & organization skills
- Ability to multitask with ease on a variety of projects

Email resume and cover letter to [sydney@powsci.org](mailto:sydney@powsci.org). Priority consideration will be given to applications received by August 21, 2024. Application open until filled.